

Kim Schall, DDA Director  
Mike Bohm, Chairman  
Lynn Zarate, Vice Chairman  
Steve Schneider, Secretary  
Traci Pewinski, Treasurer

**VILLAGE OF ALMONT**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**REGULAR BOARD MEETING**  
**May 27, 2020 at 7:00pm**  
**Almont Municipal Building**

Michele Breen, Board Member  
Erin Lane, Board Member  
Lisa Kniestadt, Board Member  
Andy Roosa, Board Member  
Christy Yarbrough, Board Member

**AGENDA**

**Call to Order**

**Additions/Deletions to Agenda:**

**Communications:**

**Public Comments:**

**Consent Agenda:**

- A. Approval of Minutes  
1) Approval of Minutes from the March 9, 2020 Re-Scheduled Regular Board Meeting of February 26, 2020

B. Approval of Bills Payable:

1) HM Marketing (Farmers' Market Banner)	\$ 165.00
2) Touma, Watson, Whaling, Coury, Stremers & Thomas, P.C.(Attorney)	\$ 422.40
3) Village of Almont (Streetlights – 116 E. St. Clair & 119 W. St. Clair – March)	\$ 102.04
4) Village of Almont ( DDA Office Cell Phone - March)	\$ 53.47
5) Yard Services (\$6,845 Parking Lots, \$5,740 CBD Sidewalks)	\$12,585.00
6) Village of Almont (DPW Charges - February)	\$ 221.25
7) Village of Almont (DDA Wages)	\$ 1,442.51
8) Almont Township (Desk Calendar)	\$ 4.79
9) Spicer Group ( Streetscape Project)	\$ 1,110.00
10) Village of Almont (Streetlights – 116 E. St. Clair & 119 W. St. Clair - April)	\$ 85.16
11) Village of Almont (DDA Wages – 3-1-20 to 3-31-20)	\$ 1,614.75
12) Village of Almont (DPW Charges March)	\$ 163.17
13) Village of Almont (DDA Office Cell Phone – April)	\$ 53.47
14) Village of Almont (DPW – Trash Bags)	\$ 79.50
15) Touma, Watson, Whaling, Coury, Stremers & Thomas, P.C. (Attorney)	\$ 48.75
16) Village of Almont (Water Bill 1-1-2020 to 3-31-2020)	\$ 53.20
17) Mandy J Florist	\$ 85.85
18) Kim Schall (MDA Conference Meeting)	\$ 25.00
19) Kim Schall (Mileage to deliver documents)	\$ 42.43
20) Spicer Group (Streetscape)	\$ 442.00
21) Tri-City Times (Advertising the DDA during COVID 19)	\$ 35.00
22) Village of Almont (DPW Services April 2020)	\$ 148.85
23) Village of Almont (DDA Wages – 3/22 to 4/4 & 4/5 to 4/18)	\$ 1,507.10
24) Village of Almont (Streetlights – 116 E. St. Clair & 119 W. St. Clair – May)	\$ 83.06
25) Michigan Economic Development Association (Yearly Dues)	\$ 305.00
26) Village of Almont (DDA Workmen's Comp.)	\$ 41.65
27) Village of Almont (DDA Office Cell Phone)	\$ 53.37
28) Michigan Municipal League (Webinars 3)	\$ 75.00
29) Spicer Group (Streetscape)	<u>\$ 941.75</u>
<b>TOTAL AMOUNT DUE:</b>	<b>\$21,990.52</b>

**Treasurer's Report:**

- A. Statement of Revenues and Expenses for the Nine Months Ending March 31, 2020, Ten Months ending April 30, 2020 and Eleven Months Ending May 31, 2020.

**Director's Report:**

- A. March/April/May Report

**New Business:**

- A. 102 N. Main (Almont Pastry Shop) Façade Grant Application – See attached Director's Notes
- B. American Tree Pocket Park Quote & NW Corner Maintenance
- C. Landscape Direct Yearly Contract
- D. Veterans Affairs Committee Millage Vote – See attached Director's Notes
- E. 2019/2020 Year End Budget Amendments – See attached Director's Notes
- F. 2020/2021 Discussion Budget – See Director's Notes
- G. 2020/2021 Proposed Budget – See Director's Notes
- H. E-mail from Village Manager M. Connors regarding Budget Request – See Notes on E-mail.
- I. 2020/2021 DDA Fiscal Year Calendar
- J. 2020 Holly Day Light Parade
- K. First Congregational Church request for \$5,000 through Jim Ligion
- L. Michigan Small Business Relief Program Grant Recipients

**Old Business:**

- A. DDA Parking Lot Update
- B. Bike Rack Grant Update
- C. DDA Business Alliance Group
- D. DDA Business Credit Card
- E. USDA Streetscape Update and Status

**Adjourn**