

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
September 26, 2018 at 7:00pm
Almont Municipal Building**

AGENDA

Call to Order

Additions/Deletions to Agenda:

Communications: E-mail from S. Schneider regarding Marty Clauw Easement

Public Comments:

Consent Agenda:

A. Approval of Minutes

- 1) Approval of Minutes from the August 22, 2018 Regular Board Meeting

B. Approval of Bills Payable:

1) Department of Licensing and Regulatory Affairs (Façade Corp. Annual Fee)	\$ 20.00
2) Paul Urbanczyk (Car Show Expenses)	\$ 46.37
3) Village of Almont (DPW Services)	\$ 346.68
4) ATC Embroidery (Lawn Signs for Heritage Festival)	\$ 398.53
5) Village of Almont (DDA Wages – 7/15-8-25)	\$2,522.40
6) Zenders Photobooth (Heritage Festival)	\$ 200.00
7) Barb’s Paparazzi Accessories (Refund Heritage Festival)	\$ 25.00
8) Kim Schall (Gift Card for Barb’s Paparazzi – Heritage Festival)	\$ 25.00
9) Village of Almont (Street Lights – E. St. Clair & W. St. Clair)	\$ 89.79
10) Thumb Print News (Heritage Festival Advertising)	\$ 230.00
11) RCI Electrical Contracting, Inc. (Heritage Festival Panel Box Set-up)	\$ 560.00
12) Kim Schall (September Phone Bill)	\$ 30.00
13) American Tree (Weekly Watering & Plant Maintenance – August)	\$ 940.00
14) Village of Almont (Office Phone)	\$ 39.83
15) Tri-City Times (Dumpster Enclosure Ad & DDA Financial Report)	\$ 316.10
16) Tara Antonelli (Parking Lot Documents)	\$ 20.00
17) Megan Murray (Horse & Carriage – Heritage Festival)	\$ 800.00
18) Joey Ventimiglio (The Joey Vee Band – Heritage Festival)	\$1,300.00
19) Mike Stefanka (Category 5 Band – Heritage Festival)	\$1,000.00
20) Eric Glosser (Heritage Festival Site Coordinator)	\$ 700.00
21) Paul Urbanczyk (Car Show Coordinator – Heritage Festival)	\$ 300.00
22) Future Farmers Association (Heritage Festival)	\$1,000.00
23) ATC Embroidery (Car Show t-Shirts)	<u>\$ 806.25</u>

Total to be approved: **\$11,715.95**

Treasurer’s Report:

- A. Statement of Revenues and Expenses for the Two Month Ending August 31, 2018.

Director’s Report:

- A. September Monthly Report

New Business:

- A. DDA Checking Account Signers
- B. DDA Director Evaluation Due
- C. DPW Services
- D. Salt/Snow Removal of CBD – Bid Document
- E. Almont Façade Corporation Balance Sheet and Profit and Loss figures
- F. CBD Salt Cost for the 2018/2019 Season
- G. Ribbon Cutting for 134 N. Main Street – Evolution Chiropractic Wellness – Tuesday, October 16th at 11:00am

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Old Business:

- A. Heritage Festival & Car Show
 - 1. Car Show Approx. Totals
 - 2. Vendors Approx. Total
 - 3. Beer Tent/Lions Club Approx. Totals
 - 4. Historical Society Donation \$14 from Horse & Carriage Rides
- B. Dumpster Enclosure Project
- C. Dr. Lane's/DDA Parking lot update

Adjourn