

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
March 23, 2016**

Members Present: T. Roach, J. Vanecek, T. Pepper, J. Nuculovic, L. Zarate, C. Kinkade, S. Schneider, M. Bohm, A. Dettmer, M. Breen

Members Absent: None

Others Present: N. Boxey

Guests: 2

Meeting was held at the Almont Municipal Building.

The meeting was called to order at 7:08 p.m. by Chairperson T. Roach

Additions/Deletions to Agenda:

Bills Payable:

17) Village of Almont	\$2,627.99
18) Scott's Lawn Service	\$2,995.00
19) Village of Almont	\$386.43
Total to be approved:	\$ 10,445.84

New Business:

G: Fountain Maintenance Contract Approval

Public Comment: None

Approval of Minutes:

Motion by S. Schneider, supported by C. Kinkade, to accept the minutes of the February 29, 2016 Special Board Meeting as presented. Motion carried unanimously.

S. Schneider commented that he had a chance to speak with our new state representative Gary Howell as well as with Senator Mike Green regarding the proposed DDA legislation. Both expressed their support of the important roles DDA's play within the community and their opposition to legislation that would look to defund these efforts.

Approval of Bills Payable:

1) Nancy Boxey	\$30.00	11) Almont Lions Club	\$185.00
2) Nancy Boxey	\$18.27	12) Page One Printing	\$30.56
3) Nancy Boxey	\$32.77	13) Village of Almont	\$39.46
4) The Mulefoot Gastropub	\$400.00	14) Village of Almont	\$26.99
5) Tri-City Times	\$110.00	15) Village of Almont	\$34.64
6) Dana Dunlop	\$30.25	16) Sail Dawood	\$3,000.00
7) The Print Shop	\$40.00	17) Village of Almont	\$2,627.99
8) Taylor-Butterfield	\$56.25	18) Scott's Lawn Service	\$2,995.00
9) Lynn Zarate	\$382.10	19) Village of Almont	\$386.43
10) Roza's Pizza	\$20.13		

Total to be approved: \$ 10,445.84

Motion by S. Schneider, supported by C. Kinkade, to approve the bills payable. Motion carried unanimously.

Treasurer's Report:

The cash flow statement for February 2016 was reviewed. Current account balance is: \$216,045.12
Motion by S. Schneider, supported by T. Pepper to approve the Treasurer's Report. Motion carried unanimously.

Director's Report:

N. Boxey provided updates on various DDA projects and activities for the month of February. The recertification process for the Almont Research and Industrial Park is underway. All winter banners and snowflakes have been removed and placed in storage. Our contractor for the dumpster enclosure will be returning from Florida within the week and scheduling of the project will take place soon.

Lapeer County Medical Care Facility-Suncrest Request to Forego DDA Millage Capture

Motion by S. Schneider, supported by T. Pepper, to approve that the Almont DDA opt-out of any tax capture that would occur as a result of the Lapeer County Medical Care Facility millage renewal should it be approved by the taxpayers in the August 2016 election. The decision to forgo any tax-capture for this special levy would serve for the duration of the millage approved. Motion carried unanimously.

Henry Stephens Memorial Library Request to Forego DDA Millage Capture

Motion by S. Schneider, supported by C. Kinkade, to approve that the Almont DDA opt-out of any tax capture that would occur as a result of the Henry Stephens Memorial Library millage renewal should it be approved by the taxpayers in the August 2016 election. The decision to forgo any tax-capture for this special levy would serve for the duration of the millage approved. Motion carried unanimously.

Almont Flower Pot and Maintenance Contract Approval

Motion by C. Kinkade, supported by M. Bohm, to approve the 2016 Flower Planting and maintenance proposal as submitted by American Tree with the exception of banner/flag installation. Motion carried unanimously.

Almont Façade Corporation Discussion

N. Boxey discussed with the Board the current status and financial position of the Almont Façade Corporation. Since its creation, only one loan was approved. The Façade Loan Program was terminated in January of 2003 due to lack of interest. Board members discussed whether to continue maintaining the corporation status or dissolving the entity. N. Boxey was directed to receive professional advice regarding how to dissolve the entity and the proper disbursement of the remaining account funds and report her findings back to the Board.

Almont Historical Museum Building Discussion

N. Boxey updated Board members on the current efforts of the new Almont Historical Society President, Jim Wade, to increase active membership and Society funding. Further discussion was held regarding the need to secure quotes for insulating the building to improve energy efficiency as well as to conduct repairs on a gutter connection.

YOMS Downtown Spring Clean-Up Day

N. Boxey discussed with Board members the need for additional adult volunteers to oversee students for Clean-Up Day. The Almont Band students and boosters will be joining in the YOMS efforts. T. Roach to meet with various downtown property owners and ask if they have specific maintenance needs the students can help with as well as coordinate a river clean-up with Almont Park Board members.

Fountain Maintenance Contract Approval

Motion by M. Bohm, supported by C. Kinkade, to approve the 2016 Fountain Maintenance contract as proposed by Landscape Direct. Motion carried unanimously.

2016 Almont Heritage Festival

Board members reviewed the proposed sponsorship request forms and requested that the Car Show Signature sponsor funding level be increased to \$2,000 to keep it on par with the benefits of being a Gold Sponsor for the festival. N. Boxey indicated that there is still no resolution on the location for the festival tent.

Meeting was adjourned at 8:25 pm

Steve Schneider, Secretary

Nancy Boxey - DDA Director
March 23, 2016