

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
SPEFCIAL MEETING
July 8, 2014**

Members Present: M. Breen, T. Pepper, T. Antonelli, T. Roach, L. Zarate, S. Schneider, M. Bohm

Members Absent: C. Kinkade, A. Dettmer

Others Present: N. Boxey

Guests: 2

Meeting was held at the Almont Municipal Building.

The meeting was called to order at 6:12 p.m. by Chairperson T. Roach

Additions/Deletions to Agenda:

New Business: (C) – Proposal from Rowe Professional Services for DDA Boundary Expansion Work

Public Comment: None

DDA Development and TIF Plan Draft One Review:

N. Boxey introduced Ms. Sherrin Hood from LSL Planning whom the DDA has contacted with to assist in the development of the updated DDA Development and TIF plans for reauthorization. Ms. Hood began her presentation with a brief overview of LSL Planning, their services and the scope of work currently completed towards this project.

Ms. Hood and N. Boxey then walked Board members through the current draft plan and discussed format, language and specific project language to be changed and/or corrected. Board members actively asked questions and provided input regarding the same. T. Pepper raised a concern that the current draft plan does not specifically address industrial infrastructure and business needs. Consensus was reached that there should be some general language added to include activities to address potential needs in industrial expansion and retention in addition to general service and retail commercial enterprises.

Discussion concluded with an outline of the proposed timeline for a plan to be submitted to the Village Council for review/adoption and the necessary public notices and hearings.

Façade Improvement Grant – Design Assistance application for 130/132 S. Main Street

Motion by T. Pepper, supported by M. Bohm to approve a Design Assistance Grant for 130/132 S. Main in the amount of \$800. Motion approved unanimously.

Proposal from Rowe Professional Services for DDA Boundary Expansion Work

Motion by T. Pepper, supported by S. Schneider to approve the proposal by Rowe Professional Service in the amount of \$3,000 to create a new legal description and boundary map for the proposed Almont DDA expansion. Motion carried unanimously.

Meeting was adjourned at 8:02pm

Steve Schneider, Secretary

Nancy Boxey - DDA Director
July 8, 2014