

Members Present: C. Yarbrough, T. Pewinski, P. Randazzo, K. Boos, A. Roosa (arrived late)

Members Absent: H. Miller, S. Schneider

Guests Present: Mr. & Mrs. Evans, P. Alfonsi, D. Trent, R. Dodge, Kim Streeter, C. Brzozowski, A. Edwards, T. Roach

-Meeting was held at the Almont Municipal Building-

Open Meeting: Called to Order by Christy Yarbrough, Vice Chair

Communications: Letter from county prosecutor, John Miller requesting DDA to waive capture as to the law enforcement millage – see email attachment from Steve Schneider

Motion made by – This was missed and not discussed

Additions/Deletions: None

Approval of 11/3/22 Special meeting minutes: Remove Connie's first name to a C. as Guest Present at Traci's request.

Motion made by – T. Pewinski, 2nd P. Randazzo. -All in favor, motion passed

Public Comment: None

Approve Agenda:

Treasurer's Report:

In lieu of presenting the Treasurer's Report, Traci Pewinski – Treasurer presented her resignation letter to take place effective immediately, then moved herself from the board area to public seating. As stated by Traci with her resignation, this left the board without a quorum.

****At this point the meeting went to break at 7:09pm without a quorum of 3:7****

****Meeting called back to order by Andy Roosa at 7:21pm, Chair with a quorum of 4:7****

Bills Payable:

With no bills payable presented by the Treasurer before resignation, this item was tabled until next meeting.

Motion to accept Traci Pewinski – Treasurer resignation letter

Motion made by P. Randazzo, 2nd by K. Boos. – All in favor, motion passed

Motion to appoint interim Treasurer:

K. Boos accepted the nomination. Although no votes taken being that she could not vote on her own nomination, no quorum at that point.

Motion made by P. Randazzo, 2nd by C. Yarbrough to have LDC continue contract with helping with P&L and financials until a new Treasurer could be named and process could be updated. – All in favor, motion passed

New Business

1. Interim DDA Director

Motion made by P. Randazzo, 2nd K. Boos - Offer Angela Edwards the interim DDA Director position at 10-15 hours per week at \$20.00 per hour with no benefits. – All in favor, motion passed. Angela Edwards accepted the position.

Motion made by P. Randazzo, 2nd C. Yarbrough – To post Full Time DDA Director position. – All in favor, motion passed.

2. Bank balances out of balance

- a. Discussion occurred along with the Treasurer resignation conversation. Per LDC currently check register out of balance again \$195, from Aug 2018-December 2021 +\$10,000 all due to not tracking interest along with a few missed payments.
- b. No motions on financials presented. Tabled for LDC, new Treasurer, and accountant to work together though all the financials to rectify amounts. LDC will provide a written account of all concerns and present at a future meeting.

3. Sidewalk Snow Plowing Contract

Bid between Ultimate Asphalt, Yard Services Inc (YSI), Scott's Lawn Maintenance. Discussion occurred on the bid process. Per David Trent, the DPW will not haul away snow piles and contractor will be responsible for that process.

Motion made by P. Randazzo, 2nd C. Yarbrough to offer the contract to Yard Services Inc. – All in favor, motion passed.

Old Business

1. DDA streetlights

- a. Current state of project
 - i. Discussion - Needs correct globes installed, shipped with clear and should have been frosted. Frosted are being delivered and installed by RCI to correct the issues.
 - ii. Old light poles taken down and will work through the process of distribution to those offering to buy them.
- b. Light pole in front of State Farm
 - i. Request for \$2,500 extra, have \$4,000 currently budgeted for replacement

Current pole is owned by State Farm. Pole does not match any of the other poles in the CBD light pole project. Could need extensive efforts to replace. Power needs to be diverted from State Farm building to the electrical line connecting the existing CBD poles under the sidewalk. Cut and replace cement, possible curbs, take down brick structure to match surrounding area.

Motion made by P. Randazzo, 2nd C. Yarbrough to approve an extra \$2,500 of potentially needed costs to aid in the \$4,000 budgeted amount. -All in favor, motion passed

2. Holly Day update

Discussion to the process, volunteer needs, advertising for the event along with costs for the gift bags for the kids. In lieu of motion for \$300 to cover the costs, Terry Roach in attendance offered to pay the \$300 cost from himself or Gear Master.

Open Discussion:

Agreed to move December 28th meeting to December 7th due to scheduling issues around the holiday, change will need to be posted for OMA. Motion made by C. Yarbrough, 2nd by P. Randazzo. – All in favor, motion passed

Adjourn Meeting: Motion made by P. Randazzo 8:25pm

Steven Schneider, Secretary