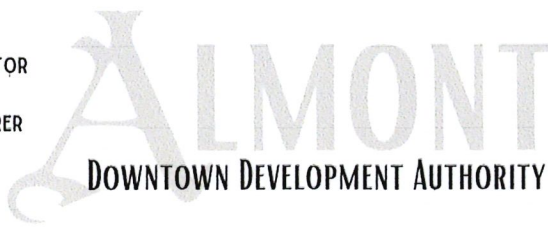


ANGELA EDWARDS, EXECUTIVE DIRECTOR  
ANDY ROOSA, CHAIRPERSON  
HOLLIE MILLER, VICE CHAIR & TREASURER  
PATRICIA FELDMAN, SECRETARY



STEVE SCHNEIDER, VILLAGE COUNCIL PRESIDENT  
KRISTA BOOS, BOARD MEMBER  
MELISSA SCHNEIDER, BOARD MEMBER  
ASHLYN GLASSER, BOARD MEMBER

# Minutes

Special Meeting Minutes  
April 15, 2024 6:00 PM

## CALL TO ORDER

Chairperson Roosa called the Special Meeting to order at 6:02 p.m. at the Almont Village Hall, located at 817 N. Main Street, Almont, Michigan.

## ROLL CALL

Board members Present: Roosa, Miller, Glasser, S Schneider, M Schneider

Board members Absent: Feldman, Boos

Staff Present: Angela Edwards, Executive Director

Guests Present: None

## ADDITIONS/DELETIONS TO AGENDA:

### Additions:

Motion to Authorize the Closing of the Contract for 117 School Street  
Added under Finance as Item #4

Motion to Approve Funds for 117 School Street  
Added under Finance as Item #5

Authorization of Person to Sign for Purchase of 117 School Street  
Added under Finance as Item #6

### Deletions:

117 School Street Property Purchase Resolution  
Deleted under Finance as Item #1

## COMMUNICATIONS:

## PUBLIC COMMENT – Agenda Items:

## APPROVAL OF CONSENT AGENDA

S. Schneider moved, Miller seconded

**PASSED UNANIMOUSLY BY ALL MEMBERS IN ATTENDANCE**

## APPROVAL OF MINUTES:

A. Approval of March 27, 2024 regular meeting minutes:

S. Schneider moved, Miller supported

**PASSED UNANIMOUSLY BY ALL MEMBERS IN ATTENDANCE**

B. Approval of April 5, 2024 special meeting minutes:

M. Schneider moved, Glasser supported

**PASSED UNANIMOUSLY BY ALL MEMBERS IN ATTENDANCE**

## **NEW BUSINESS**

### A. Finance

1. 117 School Street Property Purchase Resolution

**REMOVED FROM AGENDA**

2. 117 School Street Property Purchase Wire Transfer

Facts: Funds for the purchase of 117 School Street must be wired to Bell Title Agency of Macomb/Shelby in order to close on said property. Balance due from Village of Almont DDA is \$100,549.28. Purchaser Statement included in board packet.

Motion to approve the wire transfer of \$100,549.28, but not to exceed \$102,000.00 for incidentals, to Bell Title Agency of Macomb/Shelby for the purchase of 117 School Street property.

Made by: S. Schneider, Glasser Supported, Miller Abstained

**PASSED BY ALL OTHERS OTHER MEMBERS IN ATTENDANCE**

3. Budget Amendment

Facts: A 4<sup>th</sup> Quarter Budget Amendment to add \$85,000.00 to Capital Outlay is needed for the purchase of 117 School Street.

Discussion: S. Schneider stated it has been ongoing practice for the DDA to go before Village Counsel with approved budget amendments for the Counsel's review and approval before wire transfers occur. Chairman Roosa agreed, also noting approval is not needed per the advice of the DDA's attorney.

Motion to approve the 4<sup>th</sup> Quarter Budget Amendment with the addition of \$85,000.00 to Capital Outlay for the purchase of 117 School Street.

Made by: M. Schneider, Glasser Supported, Miller Abstained

**PASSED BY ALL OTHERS OTHER MEMBERS IN ATTENDANCE**

4. Motion to Authorize the Closing of the Contract for 117 School Street

Discussion: S. Schneider inquired if School Street was a private road. Miller stated she would get clarification on the private road agreement provided in the boards packet. Chairman Roosa noted that the DDA was reimbursing S. Bryant for pre-paid Village, City and County Taxes and asked that Director Edwards look into the DDA being reimbursed for those expenses. M. Schneider inquired if the DDA was eligible for Property Transfer Affidavit exemptions. Miller clarified the DDAs not eligible.

Motion to approve the authorization of the contract for the purchase of 117 School Street property.

Made by: M. Schneider, Glasser Supported, Miller Abstained

**PASSED BY ALL OTHERS OTHER MEMBERS IN ATTENDANCE**

5. Motion to Approve Funds for 117 School Street

Motion to approve the funds necessary to purchase the property of 117 School Street in the amount of \$100,549.28, but not to exceed \$102,000.00 for incidentals.

Made by: S. Schneider, Glasser Supported, Miller Abstained

**PASSED BY ALL OTHERS OTHER MEMBERS IN ATTENDANCE**

6. Authorization of Person to Sign for Purchase of 117 School Street

Motion to approve Chairman Roosa to sign for the purchase of the property at 117 School Street, pursuant to DDA Bylaws.

Made by: S. Schneider, Miller Supported, Chairman Roosa Abstained

**PASSED BY ALL OTHERS OTHER MEMBERS IN ATTENDANCE**

**DISCUSSION:** None

**OLD BUSINESS:** None

**PUBLIC COMMENTS (NON AGENDA ITEMS):** None

**BOARD QUESTIONS AND COMMENTS:**

— Miller asked if DPW was done pulling the trees out on West St. Clair next to Rustic Blue Bird. Executive Director Edwards stated they were not finished with the job.

— S. Schneider commented he was concerned that Village Counsel would not modify Social District Resolution at this time and wanted to know if anything could be done to help S. Bryant, considering her exclusion from the Social District Commons area. He stated she has been helpful to the community and there has not been any reports of public safety issues against her establishment.

—M. Schneider concurred, stating she believes the DDA Board is doing all they can within their purview.

**FUTURE AGENDA ITEMS:**

None

**ADJOURNMENT:**

The meeting adjourned at 6:31 pm by Chairperson Roosa



Patricia Feldman, Secretary